

INTERNATIONAL SCHOOLS' ASSESSMENT (ISA) PRIVACY STATEMENT

The ISA is an assessment program designed by The Australian Council *for* Educational Research Ltd (ABN 19 004 398 145) (“**ACER**”) for students in grades 3 to 10.

The ISA seeks to measure students’ levels of proficiency in mathematical literacy, reading, writing and/or scientific literacy performance in relation to other international school students at the same grade level (“**the Aims**”). De-identified data from the Assessment may be used for the purpose of research by ACER.

The above sets out the purpose (“**the Purpose**”) for which your child’s personal data may be collected and processed by ACER. This privacy notice details the data collected, what ACER processes and why, and where it obtains this data from.

Your privacy is very important and ACER takes great care to ensure your personal data is protected. ACER is an Australian based company. The following information is set out to comply with applicable privacy and data law including:

- (a) *Privacy Act 1988* (Cth) (**Privacy Act**); and
- (b) the *General Data Protection Regulation* (EU) 2016/679 (**GDPR**).

The Data

In pursuit of the Purpose, ACER gathers the following data (“**The Data**”) directly from your school:

- Name;
- Date of birth;
- Gender;
- First language;
- School ID number;
- Grade;
- Class name;
- ISOL classes attended (and if so which ones);
- Raw test data; and
- Special exam sitting arrangements if required, (indicated by the school)

The Privacy Act

To the extent of the applicability of the Privacy Act to the Data:

- the collection of your child’s Data by ACER was not required by law. The only consequence of that Data not being provided is that your child will not be able to participate in the ISA and assist in achieving the Aims;
- ACER discloses your child’s data to:
 - Your child’s school; and
 - ACER contractors assisting ACER in pursuing the Purpose;
- if your child’s school is not in Australia, ACER should take steps to ensure the school complies with the Privacy Act, but if:
 - as is likely in the European Union, the GDPR is substantially similar to the Privacy Act with mechanisms for enforcement; or
 - if, outside the European Union or Australia, you consent to the disclosure of your child’s data to its relevant school e.g. your child’s results (but note - the country of your child’s

school may not have similar privacy laws or measures by which you may pursue any of your or your child's rights in respect of privacy as that of Australia);

ACER will not have to take steps to ensure compliance by your child's school with the Privacy Act. By allowing your child to undertake the ISA you may have consented to the disclosure to your child's school. Should you not wish to consent, please see the rights section below.

- ACER may use your child's de-identified Data for research purposes.

Your rights

Under the Privacy Act you and your child have the right to:

1. inspect his or her personal information;
2. request amendment of personal information; and
3. make a complaint in respect of a breach of your child's privacy.

To exercise any or all of the above rights, please review ACER's privacy policy, which sets out the processes of how you may attend to the same. The policy can be viewed at www.acer.org/privacy. For any query in respect of the consent referred to above use the contact details available via this link.

The GDPR

To the extent of the applicability of the GDPR to the Data:

- The Data is processed by ACER solely to for the Purpose. It is only shared with your school.
- ACER is the controller for the data as listed in this privacy notice.

For all EU data processing activities we have appointed a Data Protection Officer (DPO). You can contact the DPO for all questions related to this notice and access of any of your rights (see below) via the details in the contact section below.

Cross-Border Data Transfers

The Data is transferred to ACER's main office in Australia. This transfer occurs to satisfy your school contract with ACER. A set of standard contractual clauses are in place to govern this data transfer to make sure we provide you with the same level of protection of your data as if it was being processed inside the European Economic Area.

A copy of these clauses can be obtained from the DPO.

Data Retention Periods

The Data is retained in accordance with the table below:

Type of Data	Retention Time	Notes
Physical exam booklets	Eight months after the testing date.	The test booklets are shredded. Scanned images of the test booklets are retained as per below.
Electronic scans and copies of any data files.	Ten years after the testing date.	This timeframe allows ACER to provide your school with longitudinal data allowing your school to track student progress as they move through each grade level. After this 10 year period, statistical and research data generated from the ISA project are retained indefinitely, however all data contributing to the programme is de-identified so no individual can be identified whatsoever.

Electronic individual reports	One year after the testing date.	This timeframe allows ACER to respond to queries from schools regarding their performance.
Electronic class and school reports	Three years after the testing date.	This timeframe allows ACER to respond to queries from schools regarding their performance.

Your Data Protection Rights

ACER confirms its obligations to you under the various data protection acts applicable worldwide. We are applying the rights available under the GDPR legislation to all our data collections. If you:

- want to know what data we are processing from you;
- want to correct any information you think may be wrong;
- want us to delete your personal data; or
- object to processing,

Please contact our data protection officer; contact details can be found below.

If for any reason you are not satisfied with the assistance you have obtained or the way we have handled any of your requests or complaints please contact the relevant data protection agency in your own country.

Contacts

The Company	Data Protection Officer
<p><i>ACER's office within the European Union is:</i></p> <p>ACER International UK Ltd 13-15 Canfield Place London NW6 3BT United Kingdom Phone: +44 (0) 2038295924</p> <p><i>ACER's office within Australia is:</i></p> <p>Street address: 19 Prospect Hill Rd Camberwell VIC 3124 Australia</p> <p>Postal address: Private Bag 55 Camberwell VIC 3124 Australia Phone: +61 3 9277 5555 Fax: +61 3 9277 5500</p>	<p>Raymond Ford Contact number : (+ 44) (0) 7989305294 e-mail address: DPO@acer.org</p>