



Student Fees Statement

There are a few things you need to know about fees.

Prior to the start of each Unit you will receive an invoice setting out the fees you will need to pay before the commencement date of that Unit, and the full amount that you'll need to pay before the Census Date.

You are financially liable for all Units you are enrolled in on the Census Date for that Unit. If you are a government supported student and you withdraw from a Unit prior to the Census Date you will not be liable for a Higher Education Loan Program (Fee-HELP) debt for that Unit.

Information for full-fee paying students:

- If you enrol in a Unit and withdraw within two weeks of the commencement date your tuition fee less a 10% administration fee will be refunded.
- If you withdraw from a Unit after the Census Date, but without obtaining an Approved Leave of Absence, you will have your enrolment lapsed and will forfeit all tuition fees that have been paid for that Unit.
- If you are a fee-paying student experiencing difficulties with payments you can seek special fee payment arrangements from The Director. Such requests need to be made in writing; they are not automatically granted. You'll be notified in writing of the outcome.
- Tuition fees may be refunded if you are required to withdraw because of exceptional circumstances – for example, serious continuing illness or disability, or the death of an immediate family member (parent, sibling, spouse or child).
- If you withdraw after the attending the Unit but prior to submitting your Assessment Task, no fees will be refunded.

ACER does not charge the Federal Government's Student Services and Amenities Fee.

If ACER withdraws the offer of a place 100% of fees already paid will be refunded (Refer ACER PP 3109 Student Fees Policy) except in cases where the offer is withdrawn because the information or documentation provided by the Student is fraudulent or incorrect. In such a case ACER reserves the right to retain 10% of the tuition fee.